



FAISALABAD INDUSTRIAL ESTATE DEVELOPMENT & MANAGEMENT COMPANY

Project:

**Supply and Installation of wooden Partitions, Glass
Doors, Reception Counter and Renovation of office
wash room at M-3 INDUSTRIAL CITY (SEZ),
Faisalabad**

BIDDING DOCUMENTS

JUNE 2020

Issued to M/S: _____
Date: _____
Issued by: _____

**FIEDMC, 1st Floor, FCCI Complex, Canal Park, East Canal Road Faisalabad
Tel: 041-111-343-362, 041-9230231-4 Fax: 041-9230235
Email: fiedmc@fiedmc.com.pk Web: www.fiedmc.com.pk**



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INVITATION TO BID FOR

Supply and Installation of wooden Partitions, Glass Doors, Reception Counter and Renovation of office wash room at
M-3 INDUSTRIAL CITY (SEZ), Faisalabad

The Employer, Chief Executive Officer, Faisalabad Industrial Estate Development & Management Company (FIEDMC), invites sealed Bids for the following:

Sr. No.	Description	Location	Estimated Cost (Rupees in Million)	Bid Security
1	Supply and Installation of wooden Partitions, Glass Doors, Reception Counter and Renovation of office wash room at M-3 INDUSTRIAL CITY (SEZ), Faisalabad (Detail is as per the Bidding Documents)	M-3 Industrial City (SEZ) near Sahianwala Interchange, Faisalabad	1.66	3% of Estimated Cost (Rs. 50,000/-)

Bidders may obtain further information from, inspect the Bidding Documents from PPRA Punjab and/or FIEDMC websites. A complete set of Bidding Documents may be purchased by an interested bidder on submission of a written application from the office of the undersigned upon payment of a non-refundable fee of Rs. 500/- (Rupees Five hundred only). Bidding Documents shall not be issued on the Bid Submission Date.

The Bids must be accompanied with Bid security as given above in the form of CDR in the name of FIEDMC. Any bid not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive. Bidding Documents complete in all respects must be submitted at the address given below on or before 19.04.2021 at 1100 Hrs. and shall be opened on the same date at 1130 Hrs.

The work will be awarded to lowest evaluated responsive bidder. Punjab Procurement Rules 2014, together with amendments, shall apply. Bids/ tenders with any condition shall be rejected. Any bid received by the Employer after the deadline for submission of bids will be returned unopened.

Terms and Conditions:

1. Bidding will be conducted as per PPRA Rules 2014 on Single Stage One Envelope procedure basis.
2. The work will be awarded to lowest evaluated responsive bidder



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- 3. Mode of Payment**
 - a. Payments will be made through cross Cheque
 - b. 20% advance against Bank Guarantee
 - c. 70% on completion OR 90% on completion if 20% advance is not taken
 - d. 10% on expiry of Period of Maintenance of Three Months
- 4. Tax Deduction etc.:**
 - a. As per prevailing tax laws.
- 5. Completion Time:**
 - a. Three Weeks (Calendar Weeks) after the issuance of Work Order. If the work is not completed within the stipulated time then FIEDMC reserve the right to invoke liquidated damages @ 1% of the work order amount per day up to Maximum 10% of the Work Order amount.
- 6. The Bid along with Bid security amounting to Rs. 50,000/- in the shape of CDR in favour of FIEDMC must reach this office up to the date and time given in the advisement and will be opened on the same day as given in the advertisement.**
- 7. Bid Security Shall be released after expiry of maintenance period.**
- 8. "Approval of Works" certificate shall be issued by the Employer after the completion of works..**
- 9. One Bid per Bidder**

Each bidder shall submit only one bid either by himself, or as a partner in a joint venture. A bidder who submits or participates in more than one bid will be disqualified.
- 10. Cost of Bidding**

The bidders shall bear all costs associated with the preparation and submission of their respective bids and the Employer will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 11. Site Visit**

The bidders are advised to visit and examine the Site of Works and its surroundings and obtain for themselves on their own responsibility all information that may be necessary for preparing the bid and entering into a contract for construction of the Works. All cost in this respect shall be at the bidder's own expense.

The bidders and any of their personnel or agents will be granted permission by the Employer to enter upon his premises and lands for the purpose of such inspection, but only upon the express condition that the bidders, their personnel and agents, will release and indemnify the Employer, his personnel and agents from and against all liability in respect thereof and will be responsible for death or personal injury, loss of or damage to property and any other loss, damage, costs and expenses incurred as a result of such inspection.

12. Contents of Bidding Documents



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The bidders are expected to examine carefully the contents of all the documents. Failure to comply with the requirements of bid submission will be at the Bidder's own risk. Bids which are not substantially responsive to the requirements of the Bidding Documents will be rejected.

13. Clarification of Bidding Documents

Any prospective bidder requiring any clarification (s) in respect of the Bidding Documents may notify the Employer in writing at the Employer's address indicated in the Invitation for Bids. The Employer will respond to any request for clarification which he receives prior to the deadline for submission of bids. Copies of the Employer's response will be forwarded to all purchasers of the Bidding Documents, including a description of the enquiry but without identifying its source.

14. Amendment of Bidding Documents

At any time prior to the deadline for submission of bids, the Employer may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by issuing addendum.

Any addendum thus issued shall be part of the Bidding Documents and shall be communicated in writing to all purchasers of the Bidding Documents. Prospective bidders shall acknowledge receipt of each addendum in writing to the Employer.

To afford prospective bidders reasonable time in which to take an addendum into account in preparing their bids, the Employer may extend the deadline for submission of bids.

15. Language of Bid

The bid and all correspondence and documents related to the bid exchanged by a bidder and the Employer shall be in English language.

16. Bid Prices

Unless stated otherwise in the Bidding Documents, the Contract shall be for the whole of the Works as described, based on the unit rates and / or prices submitted by the bidder.

The bidders shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by a bidder will not be paid for by the Employer when executed and shall be deemed covered by rates and prices for other items in the Bill of Quantities.

All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 28 days prior to the deadline for submission of bids shall be included in the rates and prices and the total Bid Price submitted by a bidder.

Additional / reduced duties, taxes and levies due to subsequent additions or changes in legislation shall be reimbursed / deducted as per PEC documents.

No escalation/price adjustment shall be admissible.

17. Currencies of Bid and Payment

The unit rates and the prices shall be quoted by the bidder entirely in Pak rupees.



18. Bid Validity

Bids shall remain valid for the period of 45 days.

In exceptional circumstances, prior to expiry of the original bid validity period, the Employer may request that the bidders extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiting his Bid Security. A bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of his Bid Security for the period of the extension, and in compliance in all respects.

19. Bid Security

Each bidder shall furnish, as part of his bid, a Bid Security in the amount and form as stipulated in the Invitation to Bid.

Any bid not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive.

The bid securities of unsuccessful bidders will be returned as promptly as possible, but not later than 28 days after the expiration of the period of Bid Validity.

The Bid Security of the successful bidder will be returned after expiry of maintenance period.

The Bid Security may be forfeited:

- a) if the bidder withdraws his bid.
- b) if the bidder does not accept the correction of his Bid Price.
- c) In the case of successful bidder, if he fails to commence the Works within the Completion Time after receipt of Work Order.

20. Alternate Proposals by Bidder

Should any bidder consider that he can offer any advantages to the Employer by a modification to the designs, specifications or other conditions, he may, in addition to his bid to be submitted in strict compliance with the Bidding Documents, submit any Alternate Proposal(s) containing (a) relevant design calculations; (b) technical specifications; (c) proposed construction methodology; and (d) any other relevant details / conditions, provided always that the total sum entered on the Form of Bid shall be that which represents complete compliance with the Bidding Documents.

Alternate Proposal(s), if any, of the lowest evaluated responsive bidder only may be considered by the Employer as the basis for the award of Contract to such bidder.

21. Pre-Bid Meeting

The Employer may, on his own motion or at the request of any prospective bidder(s), hold a pre-bid meeting to clarify issues and to answer any questions on matters related to the Bidding Documents. The date, time and venue of pre-bid meeting, if convened. All prospective bidders or their authorized representatives shall be invited to attend such a pre-bid meeting.



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Minutes of the pre-bid meeting, including the text of the questions raised and the replies given, will be transmitted without delay to all purchasers of the Bidding Documents. Any modification of the Bidding Documents which may become necessary as a result of the pre-bid meeting shall be made by the Employer exclusively through the issue of an Addendum.

Absence at the pre-bid meeting will not be a cause for disqualification of a bidder.

22. Correction of Errors

Bids determined to be substantially responsive will be checked by the Employer for any arithmetic errors. Errors will be corrected by the Employer as follows:

- a) where there is a discrepancy between the amounts in figures and in words, the amount in words will govern; and
- b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern, unless in the opinion of the Employer there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted will govern and the unit rate will be corrected.

The amount stated in the Form of Bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors and with the concurrence of the bidder, shall be considered as binding upon the bidder. If the bidder does not accept the corrected Bid Price, his Bid will be rejected, and the Bid Security shall be forfeited.

- 23.** Punjab Procurement Rules 2014 together with all to-date amendments shall apply and shall have priority.



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Summary of Bid Schedule

Sr. No.	Description	Unit	Quantity	Rate (Rs.)	Amount (Rs.)
1	P/F wooden Partition with 1.5"x2.5" Khail wood Frame with 17MM MDF A-One Sheet on Both Sides Included ICI or equivalent Water Mat on Both Sides.	Sft	300		
2	P/F of Glass Doors 12mm with imported machine, Long handles, lock etc, complete with all respect	Sft	126		
3	P/F of Reception counter complete with polish (as per attached sketch or equivalent) or specified by Employer	Nos.	01		
4	Dismantling of Wash Room tiles and accessories complete as per instruction.	Lot	01		
5	P/F of Ceramic Tiles (Range of Tile Rs. 1500-2000 / meter) complete in all respect (Material should be 1st Class as per instruction)	Sft	324		
6	P/F Bath Room accessories (IST Class) Faisal or equivalent	Lot	01		
7	P/F Vanity and Commode (Porta or equivalent)	No.	01		
8	Removing of existing wooden paneling and painting of wall and ceiling – if required. (ICI or equivalent)	sft	2200		
Sub Total					
PST @ 5% of Sub-Total Amount(If applicable)					
Grand Total					

The Bidder undertakes that he has visited the Site to assess the nature of Works and considered all aspects in this regard before quoting the above-mentioned rates.

Amount in Words: _____

Signature & Stamp
CONTRACTOR

Signature & Stamp
F.I.E.D.M.C





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