

# Tender Document

## PROCUREMENT OF HP Toners

Bid Submission Date & Time : 1530 Hours , 15<sup>th</sup> Nov 2019

Bid Opening Date & Time: 1600 Hours, 15<sup>th</sup> Nov 2019



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**Faisalabad Industrial Estate Development and Management Company  
(FIEDMC)**

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Faisalabad**

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**Faisalabad Industrial Estate Development and  
Management Company (FIEDMC)**

**PROCUREMENT OF “ HP TONERS”**

1. Companies having NTN number and GST registration are eligible to participate in the tender.
2. The bids for the supply of above mentioned item from original manufacturers/authorized dealers /distributors /reseller. No copy or similar toners other than HP shall be accepted.
3. The bidders are requested to give their best and final prices (inclusive of all applicable Taxes) as no negotiations are expected. The bid must be accompanied by Bid Security amounting to Rs: 10,000/-of estimated price Rs:240,500/-. have a minimum validity period of one hundred and twenty (120) days from the last date for submission of the Tender.
  - i. The Bid Security shall be forfeited by the Purchaser, on the occurrence of any / all the following conditions:
  - ii. If the Tenderer withdraws the Tender during the period of the Tender validity specified by the Tenderer on the Tender Form; or
  - iii. If the Tenderer does not accept the corrections of his Total Tender Price; or
  - iv. If the Tenderer, having been notified of the acceptance of the Tender by the Purchaser during the period of the Tender validity, fails or refuses to furnish the Performance Security, in accordance with the Tender Document.
4. The procurement procedure shall be Single Stage Single Envelope as per Punjab Procurement Rules 2014. This procurement will be governed by the Punjab Procurement Rules, 2014 which may be downloaded from the website [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk).
5. Firms will have to supply the items as per the specifications attached with TORs.
6. No downward deviation from the required specifications of toners/cartridges is acceptable.
7. Rate quoted in bids must be valid for 60 days.
8. Incomplete tenders will not be accepted and over writing if any on the tender should be certified / verified by the firms.
9. The vender will be responsible to supply the items at FIEDMC office at his own cost and complete in all respect as per specifications of Manufactures.
10. The Purchase Committee / Competent Authority can accept or reject any one or all tenders without assigning any reason.
11. The scope of work includes the supply of all the toners/cartridges. The items will be provided ex-stock on immediate basis after the award of Purchase Order. Warranty must be as per the tender specifications and must be verifiable.
12. Bids should be submitted in Pak Rupees only, inclusive of all taxes.
13. Taxes will be deducted as per Government Rules/Policy.
14. Successful bidder will be allowed a maximum of 48 hours' downtime for all components in warranty claim including replacement of whole unit.



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15. Undertaking on letter head (All terms & conditions and qualifications listed anywhere in this tender document have been satisfactorily vetted).
16. Has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan. (Submission of undertaking), failing which will cause rejection of the bid;

**SPECIFICATIONS OF TONERS/CARTRIDGES: -**

Sr.	Description	Model
1	<b>HP CP5225N Printer Toners</b> Black Print Toner HP 307A Cyan Print Toner HP 307A Yellow Print Toner HP 307A Magenta Print Toner HP 307A	CE740A CE741A CE742A CE743A
2	<b>HP LaserJet M130a black Toner</b> <b>HP Drum unit</b> <b>HP LaserJet Pro M15W</b>	HP 17A HP 19A HP 48A
3	<b>HP Design Jet 500</b> <b>Black Ink Cartridge</b> Cyan Ink Cartridge Magenta Ink Cartridge Yellow Ink Cartridge	HP 10 HP 82 HP 82 HP 82
4	<b>HP Design Jet 500 Print head</b> Black Print head Cyan Ink Print head Magenta Print head Yellow Print head	HP 11 HP 11 HP 11 HP 11

**Note:** - Replacement warranty from the manufacturer for the above mentioned toners / cartridges during the warranty period.



**Faisalabad Industrial Estate Development and  
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Name:

(Company Seal)

**Annexure -D**

**Undertaking:**

I the undersigned Mr. \_\_\_\_\_ authorized on behalf of  
Messrs \_\_\_\_\_ declare and confirm that the information provided herein is true,  
accurate and correct. I agree that all terms & conditions and qualifications listed anywhere in this tender  
document have been satisfactorily vetted.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Name :- \_\_\_\_\_

Designation \_\_\_\_\_

Note: Required to be submitted on Company/Firm Letter Head Page.